

WEST ORANGE BOARD OF EDUCATION
Public Board Meeting - 6:48 p.m. – March 26, 2018
West Orange High School
51 Conforti Avenue

Minutes

I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE

Present: President Charles, Mr. Robertson, Mr. Schwarzbaum, Mr. Alper
Absent: Mrs. Mordecai

II. NOTICE OF MEETING: Please take notice that adequate notice of this meeting has been provided in the following manner:

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on January 9, 2018.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

III. EXECUTIVE SESSION

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to personnel, legal and miscellaneous confidential matters. Be it further

RESOLVED: The minutes of this closed session will be made public when the need for confidentiality no longer exists.

MOTION: Mr. Robertson

SECOND: Mr. Alper

VOTE: 4-0 (VV)

IV. RETURNED TO PUBLIC SESSION AT 8:10 P.M.

V. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF March 12, 2018 (Att. #1)

MOTION: Mr. Robertson

SECOND: Mr. Alper

VOTE: 4-0 (RC)

VI. SUPERINTENDENT/ BOARD REPORTS

- A. Danielson Teacher Evaluation Presentation
- B. 2017-2018 District Calendar Snow Make-Up Days
- C. HIB Report

D. Athletic/Extracurricular Update

VII. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS

VIII. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS

A. PERSONNEL

1. Resignations / Retirements

- a. Superintendent recommends approval to the Board of Education for the following certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Zoila Hernandez	Edison	School Occupational Therapist	Retirement 15 years	7/1/18

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff resignation(s) / retirement(s):

Name	Location	Position	Reason	Effective Date
Helene Clemente	Edison	Administrative Assistant	Retirement 26 years	8/1/18

2. Appointments

- a. Superintendent recommends approval to the Board of Education for the following certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Catherine Carlson	Kelly	Grade 2 Leave Replacement	Malfettano	BA	3	\$55,441	11/1/17 - 4/6/18 amended
Teresha Hughes	Liberty	Special Education/Math Long Term Substitute	Bley	BA	3	\$277 per diem	1/2/18 - 5/1/18 amended
Luci Maragni	WOHS	Art Long Term Substitute	Clark	MA	3	\$296 per diem	4/5/18 - 6/20/18 amended
Regina Moore	Edison	Mathematics Extended Assignment	Jannah	N/A	N/A	\$180 per diem	3/27/18 - 5/4/18
Megan Schaller	Gregory	Grade 4 Long Term Substitute	Naik	N/A	N/A	\$296 per diem	4/5/18 - 6/20/18 amended
Julianne Tuscano	Mt. Pleasant	Special Education Long Term Substitute	Garces	MA	3	\$296 per diem	4/10/18 - 6/20/18
Leslie Porte	WOHS	Special Education English Language Arts Long Term Substitute	Alfano	BA	3	\$277 per diem	1/16/18 - 6/20/18 amended

- b. Superintendent recommends approval to the Board of Education for the following non-certificated staff appointment(s):

Name	Location	Position	Replacement / New	Guide	Step	Salary	Effective Dates
Steven Smith	Transportation	Bus Driver Part-time	Moise	N/A	N/A	\$22.20	3/27/18 - 6/20/18
Theodore Wahlers	Central Office	Residency Officer	Drappi	N/A	N/A	\$29.98 per hour	4/3/18 - 6/30/18

- c. Superintendent recommends approval to the Board of Education for the following additional assignment(s):

Name	Location	Position	Stipend / Rate of Pay	Effective Dates
Suzanne Lee Washington / Roosevelt	Central Office School Psychologist	Facilitator for PD program: <i>Accessing IEP Direct and Reading IEPs</i>	\$73 per hour not to exceed 1.5 hours	3/14/18

- d. Superintendent recommends approval to the Board of Education for the following negotiated co-curricular assignment(s):

Name	Location	Position	Stipend	Effective Dates
Zachary Coppola	WOHS	Baseball: Volunteer	N/A	2017-2018

- e. Superintendent recommends approval to the Board of Education for the following mentor assignments:

Mentor	Provisional Teacher	Location	Stipend	Effective Dates
Nicole Krulik	Lucie Maragni	WOHS	\$300	4/9/18 - 6/30/18

- f. Superintendent recommends approval to the Board of Education for the following substitute appointment(s) at the appropriate substitute rates for 2017-2018:

Name	Certification Code	Teacher	Paraprofessional	Administrative Assistant	Lunch Aide	Nurse	Custodian
Erole Alexander	Substitue	X					
Jacqueline Burkat	Substitute	X					
Lucie Maragni	CE	X					
Kala Miller	CE	X					
Suzanne Sayers	Substitute		X				
Claudia Velis Carranza	Substitute	X					
Rasheemah Ward	Substitute	X					

- g. Superintendent recommends approval to the Board of Education for the following additional teaching assignment(s):

Name	Location	Position	Guide	Step	Salary	Effective Dates
Jessica Byrne	Edison	Mathematics	MA	10	\$56.98 per diem	3/27/18 - 5/4/2018
Lisa Cito	WOHS	Social Studies	BA	3	\$49.95	5/18/18 - 6/20/18

Name	Location	Position	Guide	Step	Salary	Effective Dates
					per diem	
Jessica Corino	Edison	Mathematics	MA+15	13	\$70.26 per diem	3/27/18 - 5/4/2018
Timothy Miskimon	WOHS	Social Studies	MA+30	16	\$101.54 per diem	5/18/18 - 6/20/18
Douglas Nevins	WOHS	Social Studies	BA+30	16	\$93.10 per diem	5/18/18 - 6/20/18
Rachel Ostanski	WOHS	Social Studies	MA+45	11	\$68.05 per diem	5/18/18 - 6/20/18
Gregory Saul	WOHS	Social Studies	MA	5	\$54.25 per diem	5/18/18 - 6/20/18

3. Leaves of Absence:

- a. Superintendent recommends approval to the Board of Education for the following leaves of absence for certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
April Clark Family	WOHS Art	4/5/18 - 5/16/18 amended	5/17/18 - 6/30/18	N/A	9/1/18
Susannah Madurski Medical	Gregory Basic Skills	2/26/18 - 5/29/18 a.m. only	5/29/18 p.m. only - 6/30/18	N/A	9/4/18
Sandra Marmolejos Family	Roosevelt Special Education	4/5/18 - 5/10/18 amended	5/11/18 - 6/30/18 amended	N/A	9/4/18
Mona Naik Family	Gregory Grade 4	4/5/18 - 5/11/18 amended	N/A	5/14/18 - 6/30/18	9/1/18
Shrina Patel Family	Liberty Mathematics	5/29/18 - 6/30/18	9/1/18 - 6/30/19	N/A	9/1/19
Sophia Rivera Medical	Hazel Grade 4	N/A	3/20/18 - 4/5/18	N/A	4/6/18
Lauren Salvatoriello Family	Kelly Specila Education	6/4/18 - 6/30/18	N/A	N/A	9/4/18

- b. Superintendent recommends approval to the Board of Education for the following leaves of absence for non-certificated staff:

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Maria Gonzales Family	WOHS Paraprofessional	1/5/18 - 1/25/18	1/26/18 - 6/1/18 amended	N/A	6/4/18 amended
Judith Jessup Medical	WOHS Administrative Assistant	4/9/18 - 5/8/18	N/A	N/A	5/9/18
Antoinette Miller Medical	Kelly Paraprofessional	1/31/18 - 3/19/18 amended	N/A	N/A	3/20/18 amended

Name	Location / Position	Paid Leave	Unpaid Leave with Benefits	Unpaid Leave without Benefits	Anticipated Return Date
Rachel Mondalto Medical	St. Cloud Paraprofessional	9/6/17 - 3/26/18 amended	3/27/18 - 5/1/18 amended	N/A	5/2/18 amended
Mara Myers Medical	Liberty Paraprofessional	5/1/18 - 6/30/18	N/A	N/A	9/4/18
Jeanne Sant'Angelo Medical	Kelly Parraprofessional	11/16/17 - 3/29/18 amended	N/A	N/A	4/9/18 amended
Julia Zeppi Medical	Hazel Lunch Aide	12/23/17 - 2/28/18	N/A	3/1/18 - 3/26/18	3/27/18

Personnel - Item 2b. Appointment of Theodore Wahlers

MOTION: Mr. Alper

SECOND: Mr. Robertson

VOTE: 3-1 (RC)

NAY: Mr. Schwarzbaum

Personnel - Items 1 through 3 with the exception of the above

MOTION: Mr. Alper

SECOND: Mr. Robertson

VOTE: 4-0 (RC)

B. CURRICULUM AND INSTRUCTION

1. Recommend approval for field trip(s) / overnight field trip for the 2017-2018 school year. (Att. #2)
2. Recommend approval/acceptance of Applications for School Business requests. (Att.#3)
3. Recommend approval for student teaching for the 2018-2019 school year. (Att #4)
4. Recommend adoption of the Charlotte Danielson Teacher Evaluation Instrument for the 2018-2019 school year.
5. Recommend approval of The Danielson Group to provide 3 days of Professional Development to 50 staff members to become in-district trainers on March 28, 2018, June 26, 2018, and June 27, 2018 the amount of \$13,500.

Curriculum and Instruction - Items 1 through 5

MOTION: Mr. Robertson

SECOND: Mr. Schwarzbaum

VOTE: 4-0 (RC)

C. FINANCE

a.) Special Services

1. Recommend approval for the following out of district placements for the 2017-2018 school year:

Student #	Placement	Tuition	Budgeted/Unbudgeted
2604045	Holmstead School	Tuition: \$17,767.80 60 days @ \$296.13 Effective: 3/19/18	Unbudgeted
1705066	Montgomery Academy	Tuition: \$23,602.83 69 days @ \$342.07 Effective: 3/12/18	Unbudgeted
258012	Roselle Park Public School	Tuition: \$12,502.00 4 month @ \$3,125.50 Effective: 2/27/18	Unbudgeted

2. Recommend approval for the following tuition/extraordinary services adjustments for the 2016-2017 school year, as certified by the State of NJ Division of Administration and Finance:

School	Amount
Bergen County Special Services	\$8,416.00
Green Brook Academy	\$975.00
Partnerships in Education, Inc	\$26,230.88
The Phoenix Center	\$3,928.00

b.) Business Office

1. Recommend approval of the 3/26/18 Bills List: (Att. #5)

Payroll/Benefits	\$15,519,929.01
Transportation	\$ 434,413.89
Tuition (Spec. Ed./Charter)	\$ 742,707.47
Instruction	\$ 99,607.22
Facilities	\$ 264,886.35
Capital Outlay	\$ 13,890.95
Grants	\$ 254,291.69
Food Service	\$ 18,602.74
Debt Service	\$ 501,259.38
Support Svcs/Co-Curricular/Athletics/Misc.	<u>\$ 148,160.26</u>
	\$17,997,748.96

2. Recommend transfers for the month of February 2018 within the 2017-2018 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. (Att. #6)
3. Secretary's Report - Acceptance and Certification - February 2018

Recommend that the West Orange Board of Education accept the Board Secretary's financial report for the month of February 2018, based upon the certification of the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c) (3), that no major account or fund has been over expended, and that sufficient funds

are available to meet the district's financial obligations for the remainder of the fiscal year. (Att. #7)

4. Report of the Treasurer of School Monies - February 2018

Recommend that the West Orange Board of Education acknowledge and accept the Report of the Treasurer of School Monies for the month of February 2018, which report is in agreement with the Secretary's Report. (Att. #8)

5. Recommend acceptance of the following donation(s)/award(s):

Donor	Recipient	Donation
Gary Roberts	WOHS Mountaineer Auto Shop	1993 Toyota Corolla valued at \$1,800 (estimated)
Axalta	WOHS - STEM	\$2,000

6. Recommend approval of IT Asset Removal Agreement with Upcycle LLC to remove retired/obsolete IT equipment and to compensate the District a total amount of \$750.00. (Att. #9)

7. Recommend approval to void the following check(s) from the indicated account(s):

School Account	
Check Number	Check Amount
39057	\$150.00

Finance - Special Services Items 1 and 2; Business Office Items 1 through 7

MOTION: Mr. Alper

SECOND: Mr. Schwarzbaum

VOTE: 4-0 (RC)

D. REPORTS

1. Superintendent recommends to the Board of Education acceptance of the HIB Report ending March 26, 2018.

MOTION: Mr. Schwarzbaum

SECOND: Mr. Alper

VOTE: 4-0 (RC)

E. MISCELLANEOUS

1. Recommend approval of the revised 2017-2018 District Calendar to include the two (2) snow make-up days. (Att. #10)
2. Recommend approval of the revised 2018-2019 District Calendar (Option 1).

Miscellaneous - Items 1 and 2

MOTION: Mr. Schwarzbaum **SECOND:** Mr. Alper**VOTE:** 4-0 (RC)**IX. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS****Statement from Ron Charles - Board President**

To begin the process of healing and strengthening our partnership with you, we are implementing the following Board initiatives in the near future:

- Expansion of the PR Committee to become a PR/Community Relations Committee;
- Regular Special Services Progress Report;
- Follow-through on previously proposed Board initiatives to ensure parent, teacher and community input, including:
 - Town Hall Meetings;
 - Getting a Student Representative to the Board of Education;
 - Starting new Board Committees, including a Safety & Security Committee, Finance and Curriculum.

Comments from Mark Robertson - Board Vice President

- Mark Robertson and Ken Alper will be chairing new PR/Community Relations Committee, with assistance from Cynthia Cumming, Cumming Communication LLC and Perry Bashkoff, BUZZ1441, Inc.;
- Focus will be on reaching out to community groups and parents to enable the process of healing, unity and teamwork;
- The Board is thankful for the public overtures for this process of community teamwork.

X. NEXT BOARD MEETING to be held at 6:30 p.m. (Public Session at 8:00 p.m.) on April 16, 2018 at West Orange High School.**XI. PETITIONS AND HEARINGS OF CITIZENS****XII. EXECUTIVE SESSION at 10:02 p.m.**

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss personnel matters. Be it further

RESOLVED: The minutes of this closed session will be made public when the need for confidentiality no longer exists.

MOTION: Mr. Robertson**SECOND:** Mr. Alper**VOTE:** 4-0 (VV)**XIII. RETURNED TO PUBLIC SESSION AT 10:51 P.M.****XIV. ADJOURNMENT at 10:52 P.M.****MOTION:** Mr. Schwarzbaum**SECOND:** Mr. Robertson**VOTE:** 4-0 (VV)

Respectfully submitted,

John Calavano, Board Secretary